



NAME: ASO EXECUTIVE COMMITTEE
MEETING DATE: NOVEMBER 7, 2019
MEETING TIME: 9:00 A.M.
MEETING LOCATION: GCBH OFFICE
KEY CONTACT: SHON SMALL
PREPARED BY: SHEREL WEBB

VOTING MEMBERS PRESENT: BOB JOHNSON-GARFIELD, SHON SMALL-BENTON; CHARLES AMEREIN-COLUMBIA; CHRIS SEUBERT- ASOTIN; GREG TOMPKINS – WALLA WALLA; BOB KOCH – FRANKLIN;
OTHER BOARD MEMBERS PRESENT: DIMITA WARREN-COLUMBIA COUNTY ALTERNATE; KYLE SULLIVAN-BENTON/FRANKLIN COUNTY ALTERNATE; MIKE BERNEY-WHITMAN COUNTY ALTERNATE
STAFF: KAREN RICHARDSON; SINDI SAUNDERS; JIM BELL; SARAH GILLARD; JENNIFER DANIEL; SHEREL WEBB
GUESTS: CINDY ADAMS; JOEL CHAVEZ

MINUTES

#	Item	Discussion	Discussion Leader	Action
1.	Call to Order	The meeting was called to order at 9:02 a.m.	Shon Small	
2.	Introductions	Introductions were held by those in attendance and on the phone.	Shon Small	
3.	Agenda Changes	Executive session under Other Business	Shon Small	
4.	Previous Board Minutes	Approve August 1, 2019 minutes and October 3, 2019.	Shon Small	Bob Johnson moved to approve the August 1, 2019 and the October 3, 2019 minutes as written; Chris Seubert seconded. Motion carried.
5.	Warrants/ Vouchers	<ol style="list-style-type: none"> 1. BHO -- Current Warrants and Vouchers are still pending final fiscal closure. 2. ASO – October 2019 – Warrants and Vouchers \$1,414,881.57 	Shon Small	Bob Koch moved to approve the ASO Warrant Review and Approval of \$1,414,881.57 as presented for the month ending October 31, 2019; Charles Amerein seconded. Motion carried.
6.	Preliminary January-December Budget CY20	<p>2020 Budget Action: FFOC Recommendation to Approve CY20 Preliminary Budget</p> <p>The preliminary budget was reviewed. There were no major changes. The income is an estimate based on our current income because the contract amendments recently received from the State were lacking any fiscal information. The Director position was maintained in staffing due to the current interim status of that position. It will be amended according the Executive Committee’s decision. The travel budget was increased to ensure sufficient funds for all the required trainings and meetings taking place. It was noted the budget can always be adjusted later if need be. The committee requested future budgets reflect previous year(s) for comparison purposes.</p> <p>The committee agreed a letter should be drafted and signed by commissioners to be sent to the HCA Director, Maryanne Lindenblatt due to</p>	Karen Richardson	

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		considerable delay in receiving any answers to questions. This item will be included on the December agenda.		
7.	PUBLIC HEARING 10:00 A.M.	Resolution #20-01: GCBH ASO January – December CY20 Budget The Public Hearing started at 10:03 a.m. The question of a reserve policy was addressed. GCBH is in the process of developing a reserve policy, but the start-up money could be used for reserve funds in the unlikely event said funds were needed. The consequence would be to write an action plan for how the money would be recovered. The Public Hearing ended at 10:15.		Greg Tompkins moved to approve Resolution #20-01 regarding the Preliminary January – December Budget CY20 as presented for the calendar year of 2020; Bob Koch seconded. Motion carried.
8.	ASO & BHO Updates	Fiscal & Administrative Updates – Karen Richardson <ol style="list-style-type: none"> 1. Staff Updates: New hire, Jen Daniel, was introduced. She will be assisting as GCBH’s Auditor, Accountant, and Contracts person. 2. Update Silver 2003 Taurus Status: Asotin County expressed an interest in the 2003 Silver Taurus, which required a motion to transfer ownership to them. 3. The BHO Spend-Down Close-Out Status Letter: GCBH is still waiting for the okay to release funds. Other ASOs are also experiencing difficulty and delays with the HCA. The intention to send two separate checks for Medicaid and State Only funds was discussed. There was a recommendation for a letter campaign to the County’s Senators and the HCA Director. 4. The implementation of the new Raintree system is on schedule, with training to start in late November. As a much more user-friendly system with access to historical information and native data, the hope is for a very smooth transition. 5. Financials: Financials were reviewed under the Preliminary Budget Review, Item #6. 6. HCA/MCO ASO Updates and Contracts: Contracts are in the process of being updated and worked on. HCA’s answers to submitted questions were not specific or concise. One fairly major change is reducing the time providers have to get data in from 365 days to 120 days. Complying with this timeline may be difficult for some providers. Some contract items will be challenged, but historically that has not proven successful. Once the contracts are updated they will be stepped down to the providers. Contracts will be on the December agenda for approval and signatures. 7. Establishing Bank Accounts for ASO: A request was made to establish the necessary bank accounts and authorize signers for the ASO: Co-Director/Finance Director and Co-Director/Quality Manager; who are currently Karen Richardson and Sindi Saunders. 		Charles Amerein moved to transfer ownership of the 2003 Silver Taurus to Asotin County; Bob Johnson seconded. Motion passed. Charles Amerein moved to have Karen Richardson, Co-Director/ Finance Director, to establish the ASO bank accounts; Chris Seubert seconded. Motion carried.

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		<p>Clinical, QM, Compliance & State Meetings Update: – Sindi Saunders</p> <ol style="list-style-type: none"> State Updates: The Governor’s extensive plans to expand State forensic and civil hospital beds and the local impact were reviewed. There was optimism at the State about being able to exit the TR lawsuit that required the WISe program by June. S-4845.1 ITA Information: The new detention criteria being considered by this bill is much more flexible and will result in more people being detained for longer stays. In some instances this will result in DCRs just releasing people because there is no place to put them. The consensus at the State meeting was that this bill is likely to pass despite some significant concerns. The State is applying for a \$3.8 million planning grant regarding SUD that the HCA is optimistic about receiving. It would last 3-5 years and would be in conjunction with WSU and OSHU. County Local Crisis & Diversion System: The ASOs are asking for more money for court costs, which are unpredictable, expensive, and being taken from limited State dollars. The ASOs have collaborated on an overall document for legislative consideration, with specific sections from each ASO regarding their region. The goal of the document is to secure a funding source separate from State Only dollars. <p>No compliance concerns were discussed.</p>		
9.	Legal Updates	<p>Update on Operating Agreement: The ASO is out of compliance with state law and HCA contract requirements until the agreement is actually executed. Changes need to be finalized and out to every county in order to go before their County Commissioners for approval as soon as possible.</p>	Shon Small	
10.	Committee Reports	<ol style="list-style-type: none"> Clinical Crisis Providers Committee (Dimita Warren) Reports were reviewed with no question or comment. There was a brief update on items discussed at the last meeting. Funding & Fiscal Operations Committee (FFOC) (Karen Richardson) See item #6 above. Steve Ghiglione volunteered and was appointed as Chair going forward. MIS Committee (Kelly Nortrom) Action: Appoint Dimita Warren – need to have a decision regarding supplemental data. Waiting for what the state is going to do to export the data. QMOC Committee (Sindi Saunders) 		<p>Shon Small appointed Dimita Warren to the MIS Committee.</p>

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		<p>A monthly meeting with Dr. Lippmann to review all relevant information and incidents has been established. Anything significant will be brought forward to this committee.</p> <p>5. Behavioral Health Advisory Board (BHAB): Action: Approval of CL347 Level of Care Authorization policy per BHAB recommendation</p>		Chris Seubert moved to approve GCBH Policy CL347 Level of Care as presented; Mike Berney seconded. Motion carried.
11.	Public Comment Period	<p>Joel Chavez of CHPW brought forward two topics of interest. He encourages attendance at the ACH meetings with the MCOs and HCA to ask any question or voice any concerns. As a Board member for the Benton Franklin Recovery Coalition, he noted they have identified a facility, the old Kennewick General Hospital, that has promise as an SUD residential facility. Working with local law enforcement, it could mean a viable alternative to jail. Other possibilities for the facility would include co-occurring disorders and serving as a possible step-down facility. The DOH has done a walk-through and the concept has support from State Representative, Matt Boehnke. The next step is a feasibility study</p> <p>Cindy Adams of Greater Columbia Behavioral Health Ombuds service addressed the committee expressing her concern about the changes in the system affecting the care of the individuals served and her appreciation for the committee member's willingness to write letters to the legislature.</p>		
12.	Other Business	At 11:27 a.m. GCBH legal council, Jim Bell, called for an Executive Session under RCW 42.30.110G for approximately 20 minutes. The regular meeting was suspended until the Executive Session ended at 11:47 a.m., at which time the regular meeting was resumed. It was noted that no decisions were made.	Shon Small	Charles Amerein moved to remove the word "Interim" from the Co-Director job title and research what compensation would be commensurate with the positions of Co-Director; Bob Johnson seconded. Motion passed.
13.	Adjournment	The meeting was adjourned at 11:49 a.m.	Shon Small	

Respectfully Submitted,

Charles Amerein, Secretary