GREATER COLUMBIA BEHAVIORAL HEALTH, LLC. BH-ASO
Management Information Systems (MIS) –Meeting Minutes

APRIL 16, 2024, 1:30 PM

CHAIRMAN: BRAD SUHM

ATTENDANCE VIA ZOOM: BRAD BECK; BRAD SUHM; CAROLINE WILSON; CESAR COVARRUBIAS; CLAUDETTE RAY; CODY NESBITT; FAWN WAGNER; JESSICA HELMBRECHT; KAREN RICHARDSON; KATIE HAMMEKE; KELLY NORTROM; LORI THOMPSON; LU HERGESHEIMER; MARTYNA TIMMERMAN; MICHAEL WHITE; MICHELLE BAGBY; RENE LEGLER; ROBERT LUKE; DESTINY LIPP; TERRYL GOECKLER

	Item	Type	Description	Discussion Leader(s)	ACTION
1.	**Call to Order**		Brad called the meeting to order at 1:30pm	Brad Suhm	
2.	**Introductions**		Fawn called roll for introductions.	Brad Suhm	
3.	**Agenda Additions/Changes**		None	Brad Suhm	
4.	**Approve Meeting Minutes**	Action	Approve minutes from February 20, 2024	Brad Suhm	Lori Thompson moved to approve the February 20, 2024 MIS meeting minutes as presented; Katie Hammeke seconded; motion approved
5.	**BHDG Updates**	Update	BHDG v.5.8 released on 4/12. Changes: • Page 19 – client address is listed twice and copied over Co-occurring. • Placing code value 96 Service Episode End Reason in historical code value table. • Correct legal reason for detention. • Correct page 25 in the Client Profile table where the Profile Record Key data element is missing from the primary key. HCA has clarified to me that the 020.09, 022.04, and 140.03 changes that were communicated via email earlier are still expected, and HCA will require them to be in effect by 5/6. We are close to being able to accept test data for these new transaction changes into the test Raintree site and will notify all providers when that is online. 165 possible changes coming; the current version of the 165 transaction at HCA will reject if the begin/end date is greater than one day within the transaction. The proposed	Kelly Nortrom	

			version will not reject in this instance and is pending DBHR review.		
6.	**SERI Updates**	Update	SERI was released on 4/1/24 for implementation on or before 7/1/24. The Summary of Changes indicates changes that can be made earlier than 7/1, and which ones must be 7/1 or later. Some of the changes: • Appropriate billing provider taxonomies for BHAs (8/1/24 deadline) • Changes to New Journeys modifiers allowed (retro to 1/1/24) • Changes to New Journeys Coordinated Specialty Care (7/1/24) • Occupational Therapy added to BH (7/1/24) HCA is working with ASOs to definitively define when an Mobile Rapid Response Crisis encounter stops and becomes an ITA encounter, and when an ITA encounter stops. HCA has told us that an ITA encounter starts when: the rights are read to the client or when the when the DCR knows for sure that this is an ITA Investigation, whichever is sooner.	Kelly Nortrom	
7.	**GCBH Updates**	Update	A new link to the TEST GCBH system was sent out in March. The url for the LIVE GCBH system remains the same. We are awaiting final review and reports from HCA to see how we did as an ASO with our 2023Q3 Data Quality Review and if we will have further action that we will need to take to correct data.	Kelly Nortrom	
8.	**GCBH – Provider Data Submissions**	Update	Raintree data is flowing again. There was an issue that started in late February where some coding changes had been added to our live Raintree system and it broke our provider import processes. We are still working out a few smaller issues, but data is flowing again and inbound batches are able to be processed.	Kelly Nortrom	
9.	**GCBH Policy and Procedure Review and Approval**	<mark>Action</mark>	Approve draft P&Ps to be recommend to Executive Committee for approval. • IS702 Network Security	Kelly Nortrom	Katie Hammeke moved to approve the IS702 Network Security Policy with minor changes; Lori Thompson seconded; motion approved

		Action	• PS609 Remote Access Procedure		Katie Hammeke moved to approve the PS609 Remote Access Procedure Policy with minor changes; Lori Thompson seconded; motion approved
		Action	• PS610 Password Protection		Michael White moved to table this policy until the June 2024 meeting; Katie Hammeke seconded; motion approved
		Action	• PS627 PHI Data Transmission In discussion around these P&Ps, committee members suggested some formatting changes and small changes around adding statements in the P&Ps as appropriate about printer safety (print jobs left on printers, printers in areas where others can access, etc.), and destruction of the printer memory when surplused. Also, it was suggested that GCBH consider getting an enterprise-level password manager for staff to use to encourage password safety. Comprehensive and QBH mentioned that use BitWarden. Providers asked what GCBH uses for multifactor authentication (MFA) and GCBH answered that they use Duo.		Katie Hammeke moved to approve the PS627 PHI Data Transmission Policy as presented; Lori Thompson seconded; motion approved
10.	**Other Business**		None	Brad Suhm	
11.	**Adjournment**		Meeting adjourned at 2:45pm	Brad Suhm	