

GREATER COLUMBIA BEHAVIORAL HEALTH, LLC. BH-ASO

Executive Committee Meeting – Minutes


AUGUST 1, 2024 – 9:00 A.M. – GCBH OFFICE, 101 N. EDISON – KENNEWICK, WASHINGTON

CHAIRMAN: LADON LINDE

ATTENDANCE IN-PERSON: CAMERON FORDMEIR; CHRIS SEUBERT; FAWN WAGNER; GORDON CABLE; JIM NELSON; KAREN RICHARDSON; LADON LINDE; MICHAEL ALVAREZ;
QUINN BELL; RENE LEGLER; SINDI SAUNDERS; ZACHARY RODDY

ATTENDANCE VIA ZOOM: BRIAN DELANO; CHRISANN CHRISTENSEN; CODY NESBITT; CONNIE MON-CHING; JENNIFER DANIEL; JENNIFER MAYBERRY; JOEL CHAVEZ; KYLE SULLIVAN; MIKE BERNEY; ROCKY MULLEN; SARAH GILLARD;

Item	TYPE	Description	Discussion Leader	ACTION
Call to Order		LaDon called the meeting to order at 9:02am	LaDon Linde	
Introductions		Fawn called roll	LaDon Linde	
Agenda Changes		None	LaDon Linde	
Previous Executive Committee Minutes	ACTION	Approval of June 6, 2024 Executive Committee Minutes	LaDon Linde	Chris Seubert moved to approve the June 6, 2024 meeting minutes as presented; Mike Berney seconded; motion approved.
Warrants/ Vouchers	ACTION	ASO –Warrants and Vouchers: June 2024: \$4,131,578.82 July 2024: Not available	LaDon Linde	Jenny Mayberry moved to approve the June 2024 Warrants and Vouchers for \$4,131,578.82 as presented; Jim Nelson seconded; motion approved.
ASO Updates		Fiscal & Administrative Updates – Karen Richardson 1. IT Update: Karen discussed: <ul style="list-style-type: none"> • A lot of issues lately with compromised emails and “hacking”. Double check when opening emails and links/attachments on emails. • Standard updates to data dictionary 		

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	<p style="text-align: center;">ACTION (ALL)</p>  <p style="text-align: center;">ACTION</p>	<p>2. Financials: Karen discussed:</p> <ul style="list-style-type: none"> • Current fiscal year FY24 has ended • HCA to do fiscal audit review on-site in August <p>3. June 2024 Financials reviewed. July 2024: Not available due to time constraints</p> <p>3. Contracts: Karen explained the contracts below Contract List</p> <p>Doc 5a – HCA – ASO Contract No. K6894-03 Doc 5b – HCA Amendment Changes Reference Sheet Doc 5c – ASO – Blue Mountain Counseling #24ASOBMC – 02 Doc 5d – ASO – Blue Mountain Heart to Heart #24RNP – BMH2H – 02 Doc 5e – ASO – Comprehensive Healthcare #24ASOCOMP – 02 Doc 5f – ASO – Merit Resources Services #24ASOMRS – 03 Doc 5g – ASO – Palouse River Counseling #24ASOPRC – 02 Doc 5h – ASO – Quality Behavioral Health #24ASOQBH – 02 Doc 5i – ASO – Triumph Treatment Services #24ASOTTS – 02 Doc 5j – ASO – Trilogy Recovery Center #24ASOTRC – 02 Doc 5k – ASO – American Behavioral Health Services #24ASOSWMABHS – 02 Doc 5l – ASO – Lourdes #24ASOLCCIP – 02 Doc 5m – MCO – CCW – Coordinated Care of Washington, Inc Doc 5n – DOC – ASO - Contract No. 25-46409-003-July 2024-June 2025 Doc 5o – DOC – Amendment Changes Reference Sheet Doc 5p – DOC – ASO – Benton County Dept. Of HS #25CBRA-BCDHS-00 Doc 5q – DOC – ASO – Comprehensive Healthcare #25CBRA-COMP-00 Doc 5r – DOC – ASO – Palouse River Counseling #25CBRA-PRC-00 Doc 5s – DOC – ASO – Quality Behavioral Health #25CBRA-QBH-00 Doc 5t – HCA – ASO Contract – K6915-02 – July 2023 – June 2025 Doc 5u – ASO – Comprehensive Healthcare - #24GCBHASO – CW HARPS - 01</p> <p>Clinical, QM, Compliance & State Meetings Update – Sindi Saunders</p> <p>4. ASO and State Updates: Sindi discussed:</p> <ul style="list-style-type: none"> • No compliance issues reported • No Critical Incidents reported • ASO administrators meeting in Olympia: Compiled information that was gathered around the state regarding DCR's. GCBH-ASO region has a higher percentage of DCR's than the rest of the state. Also discussed how the providers pay for their DCR's through the ASO funding/Crisis dollars. • Changes in our Contract with HCA that will require some additional work from the ASO's. Collectively, all the ASO's in WA state requested an additional staff to provide those services; HCA stated 		<p>Chris Seubert moved to approve Documents 5a through 5u as presented; Jim Nelson seconded; Mike Berney abstained from Doc 5g and 5r; Kyle Sullivan abstained from Doc 5p; motion approved.</p>

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		<p>they would provide the funding for the new position. Sindi discussed those changes. A job description was drawn up and will be presented to the personnel committee for approval.</p> <ul style="list-style-type: none"> • Credentialing Audit with the ASO's at the end of the month; all providers have been credentialed and no issues. HCA on-site audit in September. <p>Cameron Fordmeir discussed:</p> <ul style="list-style-type: none"> • Diversion services are being implemented due to the shortage of prosecutors and public defense across the state • GCBH-ASO and Spokane-ASO to partner and do a Diversion Summit; this was brought up at the HCA meeting and other ASO's wanted to do something as well. Proposal was created for a Diversion Summit here in Tri-Cities in May 2025. Invite only, not open to the public. <p>Gordon Cable discussed:</p> <ul style="list-style-type: none"> • Update on YARP program; Active in 6/9 counties; go Live in Asotin and Garfield beginning of September; will be in Yakima County by January 2025. • Lots of activities and events <p>Zachary Roddy discussed:</p> <ul style="list-style-type: none"> • Roberta and Zach will be taking over the FYSPRT program; first meeting today. Cross-over with YARP on events. Currently recruiting FYSPRT Tri-leads in multiple counties. <p>5. Crisis Reports: Sindi Saunders discussed:</p> <ul style="list-style-type: none"> • Crisis Data Dashboard for June 2024 • VOA has asked for a raise in their funding. 		
Legal Updates		None	Quinn Bell	
Committee Reports/Info		<p>1. Clinical Crisis Providers: July 18, 2024 Sindi Saunders discussed:</p> <ul style="list-style-type: none"> • Had a special presentation by the HCA; BH committee that goes over network adequacy; looking for gaps and how to define the issues. <p>2. QMOC Committee: July 18, 2024 Sindi Saunders discussed:</p> <ul style="list-style-type: none"> • Went over all our contract requirements; meeting all contract standards. • Month of June, no Single Bed Certs and 4 No Bed Reports • Substance Use Block Grant: New Fiscal Quarter, currently have 60 available days 	LaDon Linde	

Item	TYPE	Description	Discussion Leader	ACTION
	<p data-bbox="407 472 510 500">ACTION</p> <p data-bbox="407 870 510 1141">ACTION ACTION ACTION ACTION ACTION ACTION ACTION ACTION</p>	<p data-bbox="539 261 1220 289">3. Finance & Fiscal Operations (FFOC): July 18, 2024</p> <p data-bbox="585 293 888 321">Mike Berney discussed:</p> <ul data-bbox="682 326 1514 475" style="list-style-type: none"> <li data-bbox="682 326 1514 443">• Met to review the Block Grant proposals for Mental Health and Substance Use Disorders. The committee recommended to present to BHAB for their recommendation to have the Executive Committee approve the proposals. <li data-bbox="682 448 1402 475">• Doc 9 - FY25 CBHEF Enhancement Funds Plan (6032) <p data-bbox="539 509 968 537">4. MIS Committee: June 18, 2024</p> <p data-bbox="585 542 888 570">Rene Legler discussed:</p> <ul data-bbox="682 574 1493 691" style="list-style-type: none"> <li data-bbox="682 574 1465 602">• Reviewed general changes to the HCA data guide and Seri <li data-bbox="682 607 1493 691">• Reviewed draft policies and procedures, they were approved and advanced to BHAB for approval to present to executive committee for approval. <p data-bbox="539 725 842 753">5. BHAB: July 30, 2024</p> <p data-bbox="585 758 909 786">Fawn Wagner discussed:</p> <ul data-bbox="682 790 1486 842" style="list-style-type: none"> <li data-bbox="682 790 1486 842">• Reviewed and approved the recommendation to present the documents below to the Executive Committee. <p data-bbox="539 847 1031 875">Doc 10 – FY25 MHBG Block Grant Plan</p> <p data-bbox="539 880 1157 907">Doc 11 – FY25 SUPTRS Block Grant Plan (SABG)</p> <p data-bbox="539 912 972 940">Doc 12 – IS702 – Network Security</p> <p data-bbox="539 945 1018 972">Doc 13 – IS704 – Information Systems</p> <p data-bbox="539 977 1081 1005">Doc 14 – IS706 – Data Importing Procedure</p> <p data-bbox="539 1010 1102 1037">Doc 15 – IS708 – Data Processing Procedure</p> <p data-bbox="539 1042 1102 1070">Doc 16 – PS609 – Remote Access Procedure</p> <p data-bbox="539 1075 1031 1102">Doc 17 – PS610 – Password Protection</p> <p data-bbox="539 1107 1056 1135">Doc 18 – PS627 – PHI Data Transmission</p>		<p data-bbox="1793 477 1976 808">Mike Berney moved to approve FY25 CBHEF Enhancement Funds Plan as distributed; Chris Seubert seconded; motion approved.</p> <p data-bbox="1793 902 1976 1203">Chris Seubert moved to approve Documents 10 through 18 as presented; Jim Nelson seconded; Motion approved.</p>
Public Comments		None	LaDon Linde	
Other Business		LaDon requested an acronym list for the meetings; Fawn will work on that and have it ready for the next Executive Committee meeting.	LaDon Linde	
Executive Session		No	LaDon Linde	
Adjournment		Jim Nelson moved to adjourn the meeting; Michael Alvarez seconded; motion approved, meeting adjourned at 10:07am	LaDon Linde	